

## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

25X1	FROM:		EXTENSION	NO.
25X1	William F. Donnel			OL 10316-87
	Deputy Director for Administration			DATE
				10 December 1987
	TO: (Officer designation, room number, and building)	DATE		OFFICER'S INITIALS
		RECEIVED	FORWARDED	
25X1	1. D/OL			
	2. [REDACTED]			
	3.			
	4.			
	5.			
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	12.			
	13.			
25X1	ORIG:DDA:WFDonnelly:bs [REDACTED]			
	Distribution:			
	Original - Addressee			
	1 - DDA Subj			
	1 - WFD Chrono			

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

John:

Yes, the ExCom adopted the recommendations of the Scattergood-Thorne Development Committee. But for the foreseeable future we are unlikely to be able to fund those recommendations. So at this time I would not spend a lot of effort on planning, master plans and A&E for that area.

I would do the following:

a. Stand firm on the decision which grows out of the ExCom decision that the property will not be used for an intelligence museum.

b. Clear and clean up the property as is now being done so that it is park-like in a rustic sense.

c. Survey and refence the property as is already underway. Get approval and raze the four or five old buildings which we have agreed are of little value.

d. Get the "gardener's house" into livable condition.

e. Get the manor house into shape so that it can be used as a VIP conference center.

f. Cut through an access road so that the manor house can be approached from the area of the motor pool.

Stated simply implementation of the ExCom's decision should go no further than described above.

cc: C/DA/MS

## ROUTING AND RECORD SHEET

DDA/REG

LOGGED

SUBJECT: (Optional)

FROM: John M. Ray  
Director of Logistics

EXTENSION

NO.

OL 10316-87

DATE

7 DEC 1987

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. ADDA  
7D24 Hqs.

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Hank: I am  
 sorry this took  
 so long — at this  
 point, we need  
 a clear sense of  
 direction as to  
 where the Agency  
 wants to go with  
 the plan & where  
 the # are coming  
 from.

MEMORANDUM FOR: Associate Deputy Director for Administration

FROM: John M. Ray  
Director of Logistics

SUBJECT: Implementing the Executive Committee's Decision  
to Adopt the Scattergood-Thorne Development  
Committee's Recommendations

25X1 1. On 7 August 1987, the Executive Committee (ExCom) adopted the recommendations of the Scattergood-Thorne Development Committee to construct Logistics and Security support facilities adjacent to the Motor Pool; an employee recreational area; a parking structure adjacent to the South Road; and secure conference/training facilities which would include the existing manor house. This memorandum describes the next steps which could be undertaken if the Executive Committee wishes to fund the effort. The total estimated cost of this construction is \$60 million, spread over a three- to five-year development schedule.

25X1 2. The first step in implementing the ExCom decision is to obtain National Capital Planning Commission (NCPC) approval of an updated Agency Master Plan. This would involve the following activities:

25X1 a. The Offices of Logistics (OL) and Security would define their requirements for the new support facilities. OL and the Office of Training and Education would define Agency requirements for a conference/training facility. The Offices of Personnel and Medical Services would define Agency requirements for an employee recreational facility. OL would define the requirements for a new parking structure. This effort would take an estimated two to six months.

25X1 b. These requirements would be used to prepare the Statement of Work (SOW) in a Request for Proposal (RFP) which would be released to architectural and engineering (A&E) firms for bids. An A&E firm would be awarded the contract to update the Agency Master Plan to incorporate the Scattergood-Thorne development. This A&E selection effort would take an estimated two to three months.

25X1

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SUBJECT: Implementing the Executive Committee's Decision to  
Adopt the Scattergood-Thorne Development Committee's  
Recommendations [redacted]

c. The selected A&E firm would develop and submit for  
Agency approval the revised Master Plan. Once approved,  
the plan would be submitted to the NCPC for coordination.  
This process would take an estimated six to nine months;  
the cost of the A&E firm is estimated to be \$300,000. [redacted]

d. The Master Plan revision should be concluded by  
Agency adoption of a master schedule which will stipulate  
the order in which new Scattergood-Thorne facilities are to  
be constructed and the budgetary amounts reserved each year  
for the project. [redacted]

3. The second step in implementing the ExCom decision  
would be to use the approved Master Plan and master schedule to  
prepare the SOW in an RFP which would be released to A&E firms  
for building design. The components of the Scattergood-Thorne  
development would be broken into separate building phases and  
individually designed and cost estimated. This A&E selection  
and design process would take an estimated 12 to 14 months; the  
cost of the A&E work is estimated to be \$3 to 4 million. [redacted]

4. From this point, any or all of the Scattergood-Thorne  
development components could be selected and built. The actual  
costs and durations of these components would be negotiated  
separately with the selected construction firms. [redacted]

5. OL is ready to implement the ExCom decision as soon as  
funding is provided. Please let me know when you wish to  
proceed with this effort. [redacted]

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Next 1 Page(s) In Document Denied

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SUBJECT: Implementing the Executive Committee's Decision to  
Adopt the Scattergood-Thorne Development Committee's  
Recommendations

25X1

OL/FMD  (24 Nov 87)

Distribution:

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